



2019 Junior Orange Bowl Volunteers

SPONSORSHIP OPPORTUNITIES

Goal of the job

- To develop prospective sponsorship contact list and reach out to and secure local corporate sponsors. Identify and reach out to companies that have products/services that are aligned with tennis. If they are unable to be a sponsor, see if they are willing to provide samples for handouts at each site. Sell ads for Program Book

REGISTRATION DAY VOLUNTEERS

Qualifying- December 13th and Main Draw- December 16th

University of Miami Field House – Watsco Center – 1245 Dauer Dr. Coral Gables Fl. 33146

Goal of the job

Check in a total of 1,300 players during both days of Check-In for Qualifying and Main Draw registration. Set up and sell JOB merchandise, pack up merchandise for next registration and to send to sites for sale.

Time Commitment

December 13th and/or December 16th at University Miami Field House

Registration for Qualifying Draw Players	Dec 13th	UM Field House	Time: 12pm - 3pm
Merchandise set up	Dec 13 /16	UM Field House	Time: 9am - 4pm
Merchandise Selling	Dec 13/16	UM Field House	Time: 12pm – 4pm
Registration for Main Draw Players	Dec 16 th	UM Field House	Time: 12pm – 3pm

Roles/Responsibilities

1. **Please note re Goody Bags:** No goody bags will be stuffed and handed out to players this year. All Sponsor materials will be given out at the Sponsor tables
2. **Check in Players at Qualifying and Main Draw Registration-2 volunteers for each division –**
All Qualifying players must check in and pick up their draw sheets and show their passport or USTA card. Volunteer checks off their name and gives them the draw sheets and card to put their local information. Each player gets a Fila plastic bag with t shirt. (Main draw players get a t shirt and towel)
Volunteers needed: 8 for each registration day to support check in person
3. **Selling of Merchandise December 13th and December 16th**
Set up and selling of JOB merchandise during both registrations. Volunteers needed at least 3-4 hours before registration begins. **Volunteers needed: 10 - 12**

Additional volunteers needed at Registration

1. **Player Contact Card Table-** place orange “Contact Cards” with pens and receptacles marked with each division for players to fill out and leave for Site Directors.
2. **Information Table-** assign a volunteer to man the table with maps and player information. Should be someone familiar with Coral Gables and South Miami area. Place maps, pens and information booklets on tables.
3. **Set up room with Banners and tables etc.** 9am – 11am on Dec. 13th and Dec.16th
4. **Break down registration.** 4:00-6:00 pm

Miscellaneous: Selling merchandise at the different sites during the tournament. This year our sites will be The Biltmore Tennis Center, The Crandon Park Tennis Center, Salvadore Park and Tropical Park. Please contact the Tennis Committee at abbydresnick@yahoo.com for additional details.