



## 2021 Junior Orange Bowl Volunteer Information December 12<sup>th</sup> – December 21<sup>st</sup>, 2021

### SPONSORSHIP OPPORTUNITIES

#### Goal of the job

To develop prospective sponsorship contact list and reach out to and secure local corporate sponsors. Identify and reach out to companies that have products/services that are aligned with tennis. If they are unable to be a sponsor, see if they are willing to provide samples for handouts at each site. Sell ads for Program Book

### REGISTRATION DAY VOLUNTEERS

Qualifying- December 11th and Main Draw- December 14th

The Sites for Registrations are **TBD (To Be Determined)**

Matches will be played at The Biltmore Tennis Center, Salvadore Park and The Tennis Center at Key Biscayne

Miami-Dade County and the Jr. Orange Bowl Committee continue to act under an abundance of caution and are following the guidelines of the Centers for Disease Control and Prevention (CDC). The wellbeing of our guest, volunteers and participants is of paramount importance.

#### Goal of the job

Check in a total of 512+ players during both days of Check-In for Qualifying and Main Draw registration. Set up and sell JOB merchandise, pack up merchandise for next registration and to send to sites for sale.

#### Time Commitment

**December 11<sup>th</sup> and/or December 14<sup>th</sup> Registration sites TBD**

#### Roles/Responsibilities

1. **Please note re Goody Bags:** No goody bags will be stuffed and handed out to players this year. All Sponsor materials will be given out at the Sponsor tables
2. **Check in Players at Qualifying and Main Draw Registration-2 volunteers for each division –** All Qualifying players must check in show their passport or birth certificate. Volunteer checks off their name and gives them the draw sheets and card to put their local information. Each player gets a Fila plastic bag with t shirt. (Main draw players get a t shirt and towel)  
**Volunteers needed: 8 for each registration day to support check in person**
3. **Selling of Merchandise December 11th and December 14th**  
Set up and selling of JOB merchandise during both registrations. Volunteers needed at least 3-4 hours before registration begins. **Volunteers needed: 10 - 12**

#### Additional volunteers needed at Registration TBD

1. **Player Contact Card Table-** place orange "Contact Cards" with pens and receptacles marked with each division for players to fill out and leave for Site Directors.
2. **Information Table-** assign a volunteer to man the table with maps and player information. Should be someone familiar with Coral Gables and South Miami area. Place maps, pens and booklets on tables.
3. **Set up room with Banners and tables etc.** 9am – 11am on Dec. 13<sup>th</sup> and Dec.16<sup>th</sup>
4. **Break down registration.** 4:00-6:00 pm

**Miscellaneous:** Selling merchandise at the different sites during the tournament. This year our sites will be The Biltmore Tennis Center, The Tennis Center at Key Biscayne, and Salvadore Park  
Please contact the Tennis Committee at [abbydresnick@yahoo.com](mailto:abbydresnick@yahoo.com) for additional details.